

## **Corporate Buffets & Luncheons Terms & Conditions**

### **Bookings**

- 1. All bookings must be made in writing (via email) using <a href="mailto:enquiries@uppercrustcalne.co.uk">enquiries@uppercrustcalne.co.uk</a> at least 48 hours prior to the booking and are subject to availability.
- 2. Any amendments following the booking must be made in writing (via email). We cannot guarantee availability for any changes made within 48 hrs of the booking.
- 3. Upper Crust will confirm all bookings/amendments in writing (via email).
- 4. The minimum order quantity for buffets is 6 people.

## **Payment Terms**

- 1. Payment Terms are strictly 30 days from date of Invoice to be paid in full.
- 2. Payment can be made via BACS or Credit/Debit Card.
- 3. All prices are subject to VAT at the current rate.
- 4. Delivery charges may be applicable depending on location.

#### **Cancellation**

All cancellation must be received in writing (via email) at least 24 Hours prior to the booking date/time unless otherwise agreed with Upper Crust Catering. Any cancellations made outside these times may be subject to a cancellation fee at Upper Crust discretion.

#### **Dietary Requirements and Allergens**

Upper Crust will endeavour to provide suitable options to meet any dietary requirements if we are given at least 48 Hrs notice (via email). Allergen Information is available for all products provided, please advise when ordering if you require a copy of these. A £2.00 surcharge may be added for specialist dietary requirements and will be packaged separately to ensure the safety of our customers.

# **Liability of Upper Crust**

Upper Crust will not accept any liability or claim arising (be it negligent or otherwise) for any loss above and beyond that of our current Public Liability limit of Indemnity. We can provide this information when a booking is made if required.

## **Sustainability**

Wherever possible Upper Crust use packaging and products that are either compostable, degradable or recyclable.